

Minutes of November 11, 2015 AFT Board Meeting

The Board of Directors met on November 11, 2015 at 2:00 PM.

The following attended:

Magali Bergolla, Executive Director
Elyse Petit, President
Rosann Gonzalez, Treasurer
Mary Carryer, Member at Large
Dianne Janis, Secretary
Rebecca McSwain, Vice-President
Octavio Armendariz, Recording Secretary

Elyse called the meeting to order.

Mary said that the by-laws called for all Board members to sign a confidentiality agreement. All the Board members signed a confidentiality agreement.

Nominating Committee Update:

- So far we only have a chair (Wayne Cohen) and two candidates for the member at large positions: Steve Jeton and Christine Deymier.
We need a President and a Vice-President.

Someone pointed out that Christine Deymier would be a great resource on the board.

Mary pointed out that everything needs to go out by November 23: i.e.

- Agenda,
- Ballot,
- By-laws.

Financials can wait until the Annual Meeting.

Other possible candidates include Geraldine Hernandez, Liz Harrison and Lucille.

Rebecca suggested we send out a blast to membership. Everybody needs to be asked.

Mary said that most of the changes in the by-laws reflect requirements of the *Fondation* with one exception: All our votes for the Board require 40% of the membership to vote. We keep going until we meet the 40%. The *Fondation*, on the other hand, has a more complicated process which takes a lot more effort.

The quorum of the members is 40%. Two-thirds of the quorum needs to vote for the by-laws.

Mary prepared a summary of the changes to the by-laws that will be sent out with the full by-laws.

Rebecca said we need to preface the summary as follows, for example: Based on communication in 2015 with the governing body, we reviewed the by-laws and made the following changes.

Rebecca suggested that Mary put the location of the changes in parentheses. We would vote on the by-laws by email.

We will need to vote on the by-laws by e-mail by November 20.

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The following agenda for the Annual Meeting was proposed;

- Ballot,
- By-laws,
- Financial YTD,
- Financial Outlook,
- Report on programs (Magali).

Mary said that from now on we need to post the minutes on the website.

Rosann asked whether we should use the Kiva Room or the Board Room for the annual meeting.

Below is the Draft Agenda:

I - Call to Order (Elyse)

II - Ballot (separate vote)

Voting would be done for each position.

Mary suggested that candidates might want to make a statement.

By-law amendments (Elyse) (separate vote) would be voted on by a show of hands.

III Report on financials (Rosann)

Someone suggested that we should just state that “the outlook for next year is unchanged.”

IV Magali will talk about events e.g. TMY.

Rosann stated that as of 11/10/2015, we had collected \$1,605 for the challenge grant.

Rosann said that the A-sign is not allowed in the county. She suggested that we put out the sign only for events.

Member requests: Rosann brought in a vacuum cleaner, etc.

Do we mention donations at the Annual Meeting? So far the list includes a fridge, a coffeemaker, etc.

Someone suggested that we post the donation list on the website and that Magali would bring up the list at the meeting.

Magali said that she would call Mr. Janitor

Magali reported on the 4-week session. She said that so far 3 classes are open, maybe 1 extra.

The next potluck will be at 6:00 Pm

Workshops:

- Ideally 2 per month over January, February and March.
- Magali said that the problem with holding the workshops was content and finding presenters
- Mary said she would provide some ideas for creative writing classes e.g. the vocabulary of art, etc.

Martinique trip:

- Magali said that 5 people showed interest, but nothing definite.
- She also asked the travel agent about Tahiti.

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The Christmas party will be on December 5th from 11 AM to 4 PM. We will hold a silent auction. If weather is not nice, do we have to use the KIVA room?

It was decided to cancel the December movie so did not have to use the KIVA room.

Magali was tasked with sending a Save-the-Date e-mail. She would also take the opportunity to remind people to vote at the party. We are going to sell *ratatouille*, *quiches* and *tartes* (desert). People can bring their own wine.

We will also sell coffee for \$1 and water for \$1.

Octavio volunteered to help set up and clean up for the party.

Rosann volunteered to be the coordinator for the Christmas party.

Both Rebecca and Mary said that they would supply ingredients.

The first potluck will be on January 8 and the second one on February 5th.

Elyse said that her husband would install a cable to connect to the sound system. Rosann said that if the cost was under \$50 we should go ahead and install it.

The meeting was adjourned at 3:55 PM.