

**Minutes for AFT Board Meeting  
May 24, 2017 at 6 pm**

In attendance from the AFT Staff & 2017 Board:

John Layer, Executive Director  
Rebecca McSwain, President  
Raymonde Zlotnikoff, VP  
Rosann Gonzalez  
Mary Carryer, M.A.L. and Acting Secretary

**Rebecca called the meeting to order at 6:05 pm.**

Attendance was taken. A quorum was present.

The agenda was approved with one adjustment. It was decided to not give John a performance review at the meeting as only 4 board members were present. Instead Rebecca will email specific questions based on the job description for all board members to respond to.

The April meeting minutes had been previously approved via email and should be posted on the website.

**Executive Director's Administrative, Education, and Membership Report**

- John confirmed that currently there are 25 enrollments in 4 classes. 4 enrollments for Ecoutez with Olivier; 6 for actualites with Liz; 6 for Happy Hour with Olivier ; 9 for French 102 with Gaelle. Only 2 signed up for French for Spanish speakers so it is not taking place.
- There were 4 participants for the Le Pluriel workshop; 10 for Les Expressions Idiomatiques
- Members have expressed an interest in a French for Travellers class. This will be looked into further and one may be developed for either the Fall or the Spring session.
- The cercle litteraire will meet June 3; a workshop focusing on French words from other languages will be held June 17.
- The last film of the season will be shown on June 10; there was discussion around limiting attendance at a film to members (no guests) to permit the showing of a broader range of films. Emilie has done a great job with the current selection of films available.
- Yuxia is going to give a free poetry workshop on June 24.
- The Teen program discussed last month is looking unlikely.
- The AFT will participate in the JCC Adult camp with a presentation; this may lead to future collaboration opportunities with the JCC.

- It is likely that Gaelle's class will continue through the summer.
- Amy will be reducing her hours to 8.5 a week over the summer; John will work more hours in June - setting up a class schedule through December; he will be on vacation in July and back in August. There was a general discussion about the total number of hours required during the winter and the coordination that takes place between John and Amy.
- We will not be participating in Tucson Meet Yourself in 2017.

### **Financials**

Rosann presented a brief overview of the financial highlights for April.

- It was noted that we broke even in April
- The muguet lunch made \$197.

### **Other:**

For future potlucks, a jar needs to be on the table for any donations. However the ability to pay \$5 instead of bringing a dish will not be publicized.

### **Modifications to Board Terms:**

The bylaws will be modified to reflect that Board members will serve staggered 2 year terms. For 2018 this means that the President, VP and 2 members at large will be elected for 1 year; the Treasurer, the Secretary and 1 member at large will be elected for 2 years. Thereafter all elections will be held for terms of two years.

In September a nominating committee chair and two member of the committee needs to be appointed. None of the appointees can be existing board members. The purpose of the nominating committee is to find board member candidates. John commented that some of our newer members would be appropriate candidates. The slate for voting should be ready by Nov 1.

### **Adjournment**

8:00 p.m.

*Minutes prepared and submitted by Member at Large Mary Carryer*